This form can be submitted electronically.

If submitted electronically, the completed form must be saved as a word document (not a pdf) and emailed, as an attachment, to your DoS for their comments/approval.

**DoS’s should send or email the completed form, as a word document (not pdf)** [**registrar@pem.cam.ac.uk**](mailto:registrar@pem.cam.ac.uk)

## **Application for a Vacation Study Grant**

*Undergraduates who have strong academically-approved reasons to remain in Cambridge during the vacations can apply for a grant to help towards their living costs whilst remaining in college. Any application must have the support of the Director of Studies. The grant will only apply for the days outside the period covered by your termly rent. Grants will cover a maximum of 75% of the cost of your room, for a maximum of three weeks in the Michaelmas and Lent vacations and six weeks in the long vacation. Unless you are informed to the contrary, you should assume that your application has been approved. Grants are only processed after the relevant vacation. Applications must be received by the end of the term for the forthcoming vacation (it is recommended that students ask their Director of Studies to approve their application for a grant at their end of term meeting); late applications will not be accepted.*

*N.B. Vacation Study Grants will only cover a minimum of 3 nights’ continuous residence.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Name:** |  | **Year of study:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Subject:** |  | **Room:** |  |

|  |  |
| --- | --- |
| **Director of Studies:** |  |

|  |  |
| --- | --- |
| **Tutor:** |  |

***Please select the vacation listed below that this grant application is for:***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Christmas |  |  | Easter |  |  | Summer |

***Reason for remaining in Cambridge:***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Dissertation/project/report work |  |  | Library use |  |  | Revision (exams at start of term) |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Catching-up on work/missed supervisions |  |  | No facilities to work at home |

|  |  |
| --- | --- |
|  | Other (please specify): |

|  |  |  |
| --- | --- | --- |
| **Applicant’s signature:** |  | **Date:** |

*If you do not have your signature electronically then please type your name*

*Please now email the form, as a word document (not pdf), to your Director of Studies for their approval:*

**Director of Studies comments:**

|  |  |  |
| --- | --- | --- |
| **Director of Studies signature:** |  | **Date:** |

*If you do not have your signature electronically then please type your name*

**For Office Use:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Student account no.: | DS0 |  |  |  |  |  |  | Rent band |  | & |  | & |  |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Arrival: |  |  | Arrival: |  |  | Arrival: |  |  | Arrival: |  |
| Departure: |  |  | Departure: |  |  | Departure: |  |  | Departure: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Total no. of days: |  | Grant to be paid: | £ | Date: |  |