

## **What to do when examination results are published**

The following notes give advice on what to expect from the College and UCAS immediately after 'A' level and equivalent results are published and what YOU NEED TO DO.

**We will use the contact details from your UCAS record for our correspondence, including the address to which this letter has been sent; IT IS YOUR RESPONSIBILITY TO INFORM US OF ANY CHANGE OF ADDRESS, EMAIL ADDRESS OR TELEPHONE NUMBER.**

### **1. If you meet the conditions of the offer**

You need do nothing immediately. The College will write to you to confirm and UCAS will send you an email indicating that you have a definite place. You must email the Admissions Office, Pembroke College only if you do not intend to take up the place. If you decide to decline it, you must also withdraw from the UCAS scheme and will not be eligible to enter Clearing or to deal with any other universities in 2019 (you may however re-apply through UCAS for the 2020 entry). If you have accepted our offer as your Firm choice, you are committed to Cambridge and are not entitled to enter into dealings with any other university.

If you know that you have met the conditions of the offer, wait for the College to send you your confirmation by post. We will do this as quickly as possible: **PLEASE DO NOT TELEPHONE US ABOUT IT.**

### **2. If you have narrowly missed the offer**

We will review your case and contact you as quickly as possible. You are welcome to contact the Admissions Office by telephone between 11:00am and 2:00pm on the day you get your results to see if your place can be confirmed. Please remember that they may **NOT** be able to confirm your place there and then but should at least be able to give you some indication of when a decision is expected.

If we are able to confirm your offer, you will be contacted by UCAS. See the following page on the UCAS website: <https://www.ucas.com/undergraduate/results-confirmation-and-clearing/results/after-you-get-your-exam-results> .

### **3. If you are unsuccessful here**

We will tell you as quickly as possible and in time for you to meet UCAS deadlines for your insurance university – again it is essential that we have your correct contact details.

If you have met the conditions of your insurance offer, there is no need to telephone the insurance university, you will be firmly placed there and UCAS will send you an email indicating this.

If you have narrowly missed the conditions of your insurance offer, the insurance university will review your case and in some circumstances it may be possible for the offer to be confirmed. If so, please consult the advice given in paragraph 1.

### **4. If you are unsuccessful at Confirmation, here and at your insurance university or you do not hold an insurance offer**

You will become eligible for UCAS Clearing, which gives the opportunity for unplaced applicants to find a course that has places available. You should visit the UCAS website and use their search tool to look for vacancies. The UCAS website gives further guidance on how to apply for a place through Clearing.