

PEMBROKE COLLEGE · CAMBRIDGE

## **Application for Hardship Support**

# Graduate

**PRIVATE AND CONFIDENTIAL**

*Please answer all questions truthfully and accurately. All information you provide on this form will be treated in strictest confidence.*

Please discuss with your Tutor any questions that you may have about how to complete this form.

*Once you have completed the form, please take it to your Tutor for him/her to review and forward it on to the College Registrar with a covering letter of support.*

**Office use only:**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Student account no.: | DS0 |  |  |  |  |  |  | Grant awarded | £ |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Trust Fund: |  |  | Date: |  |

**Name:** Click here to enter text.

**Subject:** Click here to enter text.

**Current Year:** Please select.

**Research supervisor:** Click here to enter text.

**Tutor:** Click here to enter text.

**Degree:** Please select.

**Start term:** Click here to enter text.

**No. of terms completed:** Click here

**Anticipated submission date:** Date

**Period for which hardship support is sought:** Click here to enter text.

**YOUR CURRENT INCOME**

(*Normally it is presumed that your University and College fees have been paid in full or you are now exempt from University and College fees. College Hardship awards are not available to cover the costs of University and/or College fees.*).

|  |  |  |  |
| --- | --- | --- | --- |
| **Research Council Grant or other major award this academic year** |  | **£**Amount | **p.a.** |
|  |  |  |  |
| **Other sponsorship/scholarship/awards this academic year**  *Please gives details (but do not include travel grants)* |  |  |  |
| Click here to enter text. |  | **£**Amount | **p.a.** |
| Click here to enter text. |  | **£**Amount | **p.a.** |
| Click here to enter text. |  | **£**Amount | **p.a.** |
|  |  |  |  |
| **Net earnings, savings and private income this academic year** |  | **£**Amount | **p.a.** |
|  |  |  |  |
| **Assistance from family** |  | **£**Amount | **p.a.** |
|  |  |  |  |
| **Any other income** *(please specify source):* |  |  |  |
| Click here to enter text. |  | **£**Amount | **p.a.** |
| Click here to enter text. |  | **£**Amount | **p.a.** |
|  |  |  |  |
| **TOTAL** |  | **£**Total | **p.a.** |

Do you have access to loans in the country where you are ordinarily resident? Please select.

*If yes:*

Do you intend applying for a loan to help you through this period of hardship? Please select.

**YOUR FINANCIAL GUARANTEE**

*Please specify how you have been funded for your studies:*

**Fees:**

Fully Funded – please give funding body: Click here to enter text.

Part funded – please give further details: Click here to enter text.

Self-funded – please specify: Family contribution Personal income Loans

**Maintenance:**

Fully Funded – please give funding body: Click here to enter text.

Part funded – please give further details: Click here to enter text.

Self funded – please specify: Family contribution Personal income Loans

**Maintenance amount:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Year 1: | **£**Amount | Year 2: | **£**Amount | Year 3: | **£**Amount |

|  |
| --- |
| **When applying to Pembroke you gave a financial guarantee that you were able to cover the full cost of your course. Please describe briefly what has changed so that this guarantee can no longer be fulfilled.**  Click here to enter text. |

|  |
| --- |
| **Please state all other sources of funding to which you have applied for hardship support mentioned earlier and where known the outcome of the application or when you are likely to hear.**  Click here to enter text. |

**YOUR CURRENT EXPENDITURE**

Following University guidelines living costs have been divided into two categories:

1. **Composite living costs** (this covers food, household bills, books and stationary, clothing, entertainment, leisure etc.). This is considered to be £110/week.
2. **Variable expenditure** – rent, certain course costs, local and other exceptional costs

Rent per week: £ Amount

Type of accommodation: Please select

If you live in private accommodation, does you rent include utilities (electricity/gas/water)? Please select.

If not, what are your monthly utility costs? £ Amount

If you are in private accommodation, monthly broadband connection costs? £ Amount

Do you currently pay the KFC? Please select

|  |
| --- |
| **Other exceptional costs. Please give details and be prepared to show documentary evidence.**  Click here to enter text. |

|  |  |
| --- | --- |
| **Please briefly explain why you are in financial difficulty and why you believe your situation was unforeseeable and should merit financial support from the College.**  Click here to enter text. | |
| **Applicant’s signature:** Click here to enter text. | **Date:** Date |

Please ask your **Research Supervisor** to write to the College Registrar, [Dr Coombs](mailto:becky.coombs@pem.cam.ac.uk) **separately** to support your application.

Please give this form to your Tutor to sign below.

**Tutors**

Please forward this form to the College Registrar **with a covering letter / or separate email** to support the application. You should mention any special circumstances and details that should be taken into account in assessing the application.

*Please sign here once you have done this:*

|  |  |
| --- | --- |
| **Tutor’s signature** Click here to enter text. | **Date:** Date |